

Tentative Program Agenda – All times in EST

Day One: Monday, November 11

12:00-12:45 Introductions & Housekeeping | www.jobops.com | JobOps Overview

12:45-1:30 JobOps Setups

1:30-1:45 Break

1:45-3:00 JobOps Setups and Utilities

3:00-3:15 Break

3:15-4:30 JobOps Setups and Utilities | Questions and Answers

Day Two: Tuesday, November 12

12:00-12:45 Review of Day One – Setups and Utilities | Q & A from Activities

12:45-1:30 Work Tickets

1:30-1:45 Break

1:45-3:00 Work Tickets

3:00-3:15 Break

3:15-4:30 Work Tickets | Questions and Answers

Day Three: Wednesday, November 13

12:00-12:45 Review of Day Two - Work Tickets | Q & A from Activities

12:45-1:30 Accounts Payable and Purchase Order Processing

1:30-1:45 Break

1:45-3:00 Purchase Order Processing

3:00-3:15 Break

3:15-4:30 Component Exception Manager | Questions and Answers

Day Four: Thursday, November 14

12:00-12:45 Review of Day Three – Component Exception Manager | Q & A from Activities

12:45-1:30 Component Exception Manager

1:30-1:45 Break

1:45-3:00 Direct Time Entry | Time Tracker Setup

3:00-3:15 Break

3:15-4:30 Direct Time Entry | Time Tracker

Day Five: Thursday, November 15

12:00-12:45 Review of Day Four – Time Tracker | Q & A from Activities

12:45-1:30 Inquiries, Reports and BIEs | Inventory Management

1:30-1:45 Break

1:45-3:00 Invoicing Work Tickets

3:00-3:15 Break

3:15-4:30 Questions and Answers