



Product Brochure

Sage HRMS Payroll

You can carry out your pay run with greater speed, efficiency and confidence.

Sage HRMS Payroll is for U.S. and Canadian organizations seeking an integrated HR/Payroll system. As part of an overall Sage HRMS solution, Sage HRMS Payroll provides a comprehensive and flexible solution that includes the payroll functionality needed by mid-sized organizations to process their payroll accurately and quickly every time. It supports the needs of most industries, including manufacturing, services, retail, wholesale, financial, transportation, high-tech, government, education, construction, and agriculture.

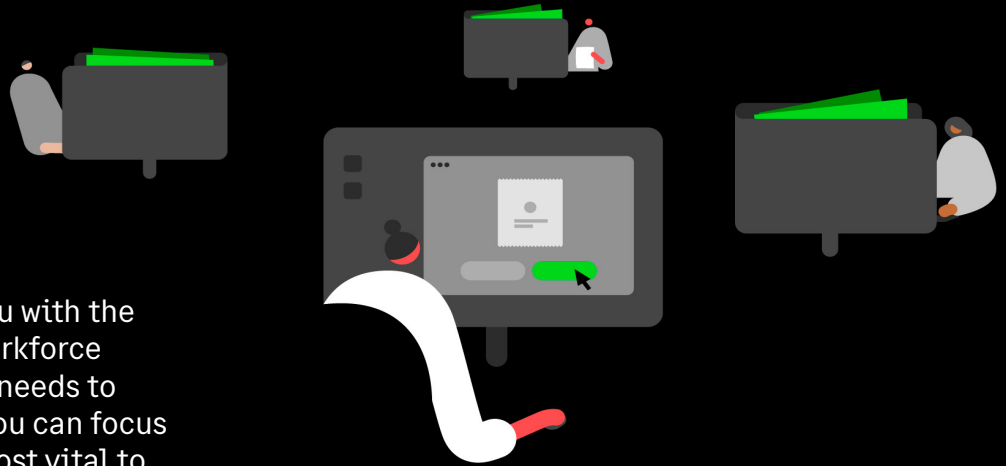
Sage HRMS Payroll is very flexible, supporting a range of tax management capabilities, variable pay plans, including sales commission and piece-rate plans, and a variety of pay frequencies to meet the needs of organizations such as governments and schools.

An industry leading, customizable HRMS solution, Sage HRMS Payroll helps companies maximize their Return On Employee Investment (ROEI), as well as optimize their HR and payroll business processes.

Sage

DSD
BUSINESS SYSTEMS

Simplify your payroll processes.



Sage HRMS Payroll provides you with the tools and critical analytical workforce information your organization needs to drive business objectives, so you can focus on the business asset that is most vital to your company — your employees.

Key Benefits



Flexible payroll processing

Simplify your organization's payroll processing with selection lists and anytime check processing.



U.S. and Canadian tax management and compliance

Receive automatic quarterly updates of tax tables. In addition, you can meet all state and federal (and Canadian) reporting and payment requirements right from your Sage HRMS Payroll software with Sage Payroll Tax Forms and eFiling by Aatrix.



Earning and deductions

Set up unlimited earnings and deduction codes with a wide variety of calculation methods.



Comprehensive reporting

Meet government and management reporting requirements with SAP® Crystal Reports for Sage HRMS, e-filing capabilities, and built-in standard reports.



Flexible accrual and overtime schedules

Easily create as many schedules as needed to manage employee paid time off and overtime payments.

Automate and streamline your day-to-day HR and Payroll processes.

Features

U.S. and Canadian tax management and reporting

Sage HRMS Payroll offers highly robust tax management features, including automatic quarterly updates of tax tables and supports federal and state tax jurisdictions, federal and state income, unemployment, disability taxes, workers' compensation, and more. In addition, with Sage Payroll Tax Forms and eFiling by Aatrix, you can meet all state and federal (and Canadian) reporting and payment requirements right from your Sage HRMS Payroll software.

Sage Payroll Tax Forms and eFiling by Aatrix is easy to use and saves you time by eliminating the need to create reports manually. Reports are automatically completed, reviewed, and edited on screen, then e-filed in minutes for processing. This service ensures 100% compliance by providing a guaranteed delivery method and eliminates many filing expenses associated with printing and mailing activities. You can rest assured knowing your files are protected using multiple levels of security.

Check printing

Preview and print customized checks and direct deposit advice with the ability to print checks and advice as a single batch.

Direct deposit

Supports unlimited direct deposit accounts for each employee, as well as automatic ACH file creation.

Pay frequencies

Support an extended set of pay frequencies to accommodate the needs of most organizations, including government, education, and more.

Integration with Sage ERP and Accounting solutions

Sage HRMS Payroll includes integration with Sage ERP and accounting solutions. Import/export tools allow you to easily transfer data between Sage HRMS Payroll and the different business solutions in your company.

Flexible payroll processing

Sage HRMS Payroll uses a simplified yet flexible payroll process. Run an unlimited number of payrolls. Create selection lists of employees for whom you can calculate payroll and perform other processing functions.

Accruals and overtime calculations

Set up single schedules covering vacation or sick time accrual for all employees, regardless of years of service, and a single overtime payment schedule for employees in every pay frequency or easily create as many schedules as needed.

Comprehensive reporting and compliance

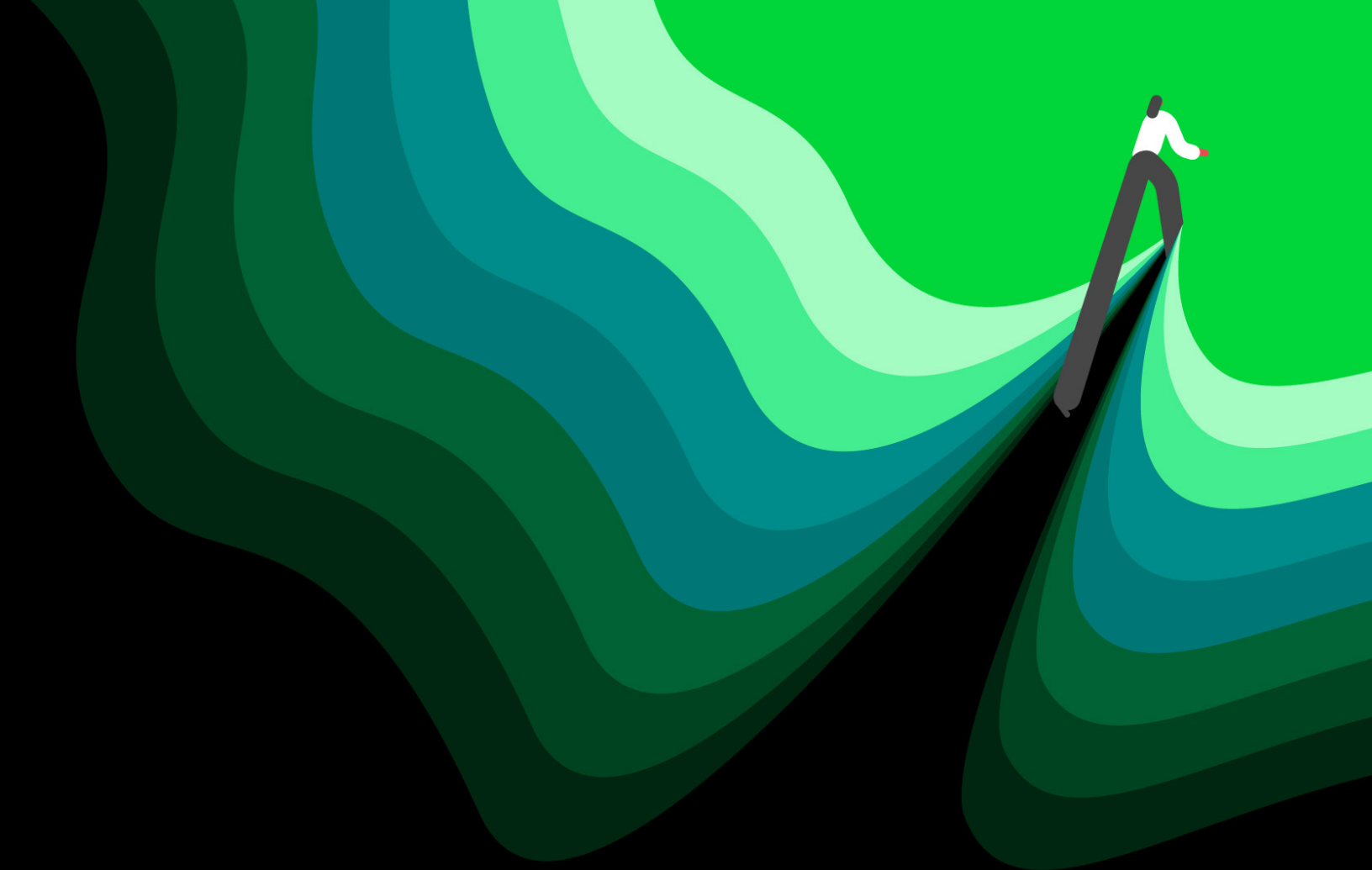
Produce comprehensive processing reports, including pre and post-check registers and analysis of earnings, benefits, deductions, accruals, and taxes for the pay period. Track and report Workers' Compensation, SUTA, and FUTA.

Variable pay plans

Automatically calculate variable pay, including sales commissions, draws, and piece-rate production. Sales dollars and production units per employee can be entered directly into payroll using the timecard function.

Earnings and deductions

Easily set up unlimited earnings and deductions codes with support for a wide range of calculation methods and earning types, including base pay earnings and tax only earnings. You can also define unlimited deductions for each employee or a range of employees and easily manage them with rules such as withholding frequencies and employer matching. Supports cafeteria plans, 401(k)s, 403(b)s, 408(k)(6)s, 457s, 501(c)(18)(D) s, RRSP, pensions, Canada Savings Bonds, stock options, wage garnishments, IRAs, and more. Globally update particular fields for earnings, deductions, and taxes assigned to employees.



With Sage HRMS Payroll, you can successfully meet and respond to the HR and payroll management challenges you face every day.

Available and Optional Add-ons

Sage Payroll CheckPrint

Provides ready-to-print payroll checks support for self-sealing check stock, and a MICR font for the new SAP Crystal Reports for Sage HRMS-based check stock.

Sage Payroll Tax Forms and eFiling by Aatrix

With Sage Payroll Tax Forms and eFiling by Aatrix, you can file more than 250 state, provincial, and federal unemployment, withholding, and new hire reports from the data produced by Sage HRMS. Using Aatrix enables you to print W-2s and make electronic W-2 forms available to employees through the Aatrix website, accessed directly from Sage HRMS.

Sage Employee Self-Service

Used with Sage HRMS and the optional Sage HRMS Employee Self-Service (Sage ESS) extended solution, Sage HRMS Payroll offers payroll self-service features. Give employees instant access to view payroll information including paycheck details and pay history as well as view and print pay stubs.

